



**WORKING GROUP  
JULY 14, 2015  
TELECONFERENCE  
MEETING NOTES**

**In Attendance:** Russell Crook, Lam Huynh, Elena Loukin and Christina Parkins

**Notes:** Candace Coams

**Absent:** Joline McFarlane, Matt Dow, James Friesen, Ian Perry, Joel Sanchez, Scott Sillers, Eduardo Sosa, Christine Whalen and Rick Wojtkiw

**1. Welcome**

Russell welcomed those able to attend and called the meeting to order at 1:33 pm.

**2. Workshops**

a. October 7<sup>th</sup> Workshop

1. Workshop Topic and Presentation Ideas

- a. Russell suggested asking **Eduardo to do the presentation he gave at the CNAM Conference**. Urban Systems was the engineering group.
- b. Christina suggested perhaps the **Consulting Engineers Association of Alberta Pilot Project with Elk Point and Boyle**. Christina provided a summary of this project and stated the association has lobbied for funding. Elk Point and Boyle have done nothing yet on Asset Management. This case study is geared to smaller municipalities with the *learnings* hoped to be gained from this effort. Christina said she is going to their July 30<sup>th</sup> workshop. This association is trying to determine if they are headed in the right direction on Asset Management plans for small municipalities with this case study. They should have a toolkit put together to be distributed by AAMDC and AUMA.
- c. Lam will check with his team on **Asset Management/Facilities and Vertical Assets** and will confirm if his team can make a presentation at the next workshop in October on this topic.
- d. Russell talked perhaps about **Risk and Levels of Service**. Owen James with Associated Engineering is Russell's contact there.

- e. Elena talking about **Optimizing Service Levels** and Cheri Fuchs (OPUS Consulting) presentation at the CNAM conference as another idea.
- f. Elena also suggested the **FCM Leadership Program** (Donna). This work starts in November. Elena will monitor their website for updates on this topic.
- g. Another suggestion might be from **Alberta Municipal Affairs. With the new government in place, perhaps an overview on grants and sources.** Christina advised, as the new government will be passing their budget in the Fall, perhaps the February 2016 workshop would be more timely for such an overview.

## 2. Theme

With the workshop theme suggested as **Risk: Failure, Resilience and to Public Safety**, perhaps Matt with AAMDC may consider **Risk and Jubilee Insurance** as another topic idea for the October workshop.

## 3. Sponsors

Sturgeon County and the Town of Beaumont have agreed to co-sponsor the October workshop.

Red Deer County has expressed some interest in sponsoring a future workshop. The net available workshop would be in February of 2016.

**Working Group members are asked to consider these topic suggestions, and to also bring other suggestions for the October workshop to the August teleconference for discussion.**

## 6. Next Meeting Date

Teleconference: August 5, 2015 from 11:00 am to Noon

## 7. Adjournment

The meeting was adjourned at 2:01 pm.