

**INFRASTRUCTURE ASSET MANAGEMENT ALBERTA  
(IAMA)  
WORKING GROUP  
JULY 2, 2014  
TELECONFERENCE  
MEETING NOTES**

**In Attendance:** Russell Crook, Matt Dow, James Friesen, Joline McFarlane, Christina Parkins, Ian Perry, Eduardo Sosa and Rick Wojtkiw

**Notes:** Candace Coombs

**Absent:** Lam Huynh and Joel Sanchez

**1. Welcome**

Russell Crook welcomed everyone able to attend and called the meeting to order at 11:05 am. Russell added that Scott Sillers with Strathcona County may join today's teleconference and would like to be added to the working group. Russell advised there was no agenda prepared for today's meeting with Lam Huynh unable to attend. Candace Coombs will provide Agendas in the future.

**Candace Coombs will add Scott Sillers, Strathcona County to the working group list.**

**Candace Coombs will develop Agendas for IAMA meetings in the future.**

**3. Review June 11<sup>th</sup> Workshop**

Candace Coombs asked if everyone liked having the printed nametags that were provided at the June 11<sup>th</sup> workshop. The consensus was to continue with printed nametags for workshop attendees and presenters alike in the future.

Presentations will need to be obtained from the June 11<sup>th</sup> workshop, if possible. They should be in Word or .pdf format. Joline will upload them onto the website so that everyone can have access to them in the future.

Ian Perry will send his over to Joline. James Friesen will track down City of Calgary presenters for their presentations.

**Ian Perry will send his presentation over to Joline.**

**James Friesen will get the presentations over to Joline from The City of Calgary.**

**4. Next Workshop – October 8<sup>th</sup>**

**a. Themes**

Matt Dow suggested smaller municipalities (like Town of Olds) could utilize an Asset

Management clinic. Buildings Asset Management Plan Development, Waste Management and Inconsistent Auditing Practices were other suggestions for a theme for the October 8<sup>th</sup> workshop.

b. **Presenters/Speakers**

Russell Crook talked about software developers. Public Sector Digest/Citywide Software from Ontario might be a good choice. Russell will get in contact with them.

**Russell Crook will contact Public Sector Digest/City Wide Software to talk about a potential presentation at the October 8<sup>th</sup> workshop meeting.**

Rick Wojtkiw suggested Bernie Kreiner from the Town of Hinton did a great presentation a couple of years ago. Perhaps his presentation could be revisited. Chris Parkins thought Bernie Kreiner was already retired, but will touch base with him to see if there is any interest there.

**Chris Parkins will touch base with Bernie Kreiner to see if there is any interest in him presenting again if he is still in the swing of things.**

James Friesen said he would talk with Lam Huynh about Buildings to see if there is something there to present at the October 8<sup>th</sup> meeting.

**James Friesen will talk with Lam Huynh about Buildings to see if there is something to present at the October 8<sup>th</sup> meeting.**

Rick Wojtkiw asked if Calgary presenters could modify their presentations on “lessons learned” for smaller municipalities.

Joline McFarlane added that Joel Sanchez has access to the survey results for ideas for future workshops. Eduardo Sosa found some of the survey results were:

- Transportation
- Waste Water
- Solid Waste
- TCA, and
- Asset Management

Eduardo Sosa talked about Academics presenting at CNAM in the past. Eduardo advised that the U of A is trying to expand the Asset Management area. Perhaps we could use Skype or Go-to-Meeting to have an Academic present at the October 8<sup>th</sup> meeting.

**Eduardo Sosa will speak wit his contacts to determine if there may be an Academic who could present (via Skype or Go-to-Meeting) at the October 8<sup>th</sup> workshop**

## **meeting.**

Russell thanked everyone for the great discussion on presenters/speakers. There is lots of potential for exciting presentations

### **c. Sponsorship**

Russell Crook advised The City of Red Deer could sponsor the October 8<sup>th</sup> workshop, or may be a co-sponsor with the City of Lethbridge. Russell will speak with the City of Lethbridge and advise at the next teleconference on August 6<sup>th</sup>. It may be wise to “co-sponsor” so that smaller municipalities could get involved.

**Russell Crook will speak with the City of Lethbridge to see if there is interest in co-sponsoring the October 8<sup>th</sup> workshop meeting with The City of Red Deer.**

### **4. Grant Funds Update**

Candace Coombs advised the grant funds have been deposited. Expenses can now be turned in for reimbursement. The process will be to have all invoices approved by two of the three members with signing authority: Joel Sanchez, Russell Crook and Eduardo Sosa prior to the payments being processed by Candace Coombs.

The working group will be updated on any spending decisions at each monthly teleconference meeting.

### **5. Website Update**

Joline McFarlane advised the new website is still under development and should be available soon. Presentations and meeting notes from the workshop meetings will be available there in the future.

**Joline McFarlane will provide an update on the new website regarding uploads at the August 6<sup>th</sup> teleconference meeting**

### **6. Next Meeting Date**

Teleconference – August 6, 2014 from 11:00 am to Noon

### **7. Adjournment**

The meeting was adjourned at 11:31 am.