

**INFRASTRUCTURE ASSET MANAGEMENT ALBERTA
(IAMA)
WORKING GROUP
AUGUST 6, 2014 - TELECONFERENCE
MEETING NOTES**

In Attendance: Russell Crook, Matt Dow, Joline McFarlane, James Friesen, Christina Parkins, Ian Perry, Eduardo Sosa, Rick Wojtkiw, Scott Sillers, Lam Huynh, Joel Sanchez

Absent: Candace Coombs, Rachel Bocoock

Welcome

Russell welcomed everyone and called the meeting to order. There were no additions to the agenda.

July 2 Meeting Notes

Action items were reviewed and have been dealt with except Eduardo will be contacting an academic regarding a future presentation.

Eduardo Sosa will speak with his contacts to determine if there may be an Academic who could present at a future workshop.

Website Update

Joline advised the new website is up and running. Recent presentations have been posted and she requested other materials and pictures so the website continues to be populated. Other suggestions for content were the asset management roadmap, existing asset management plans and an initial assessment done by the city of Lethbridge and these will be added to a new Resources area on the website. Meeting notes from the workshop meetings will be available there in the future.

Joline will work with the vendor on a log-in function for the working group.

Reciprocal links will be developed with other municipal associations such as AAMDC, AUMA, LGAA and AARMA.

Joline McFarlane will provide an update on the website as a standing agenda item on the working group agenda.

Christina Parkins will contact LGAA and AARMA in regard to reciprocal web links.

Russell Crooks will provide a link to CNAM and to asset management BC and SK.

Next Workshop – October 8th

The workshop theme will be Buildings and Facilities; working group suggestions for presentations include:

- City Wide's new assessment tool and next steps, geared to smaller municipalities (Russell)
- Sheila Kitz, County of St. Paul CAO on asset management in small municipalities (Russell)
- School division rep on buildings/*Ameresco* system (Russell)
- Implementation of *Asset Planner* in the City of Lethbridge (Joel)
- TCA issues with building depreciation (Lam)
- KPMG on audit issues (Lam)
- VFA presentation on building systems/St Albert & Calgary (Eduardo)

Red Deer and Lethbridge will co-sponsor the October 8th workshop.

Christina Parkins will develop a draft workshop agenda for discussion and circulation to potential presenters.

Working group members to obtain presenter bio's for introductions at the workshop

Ad Hoc meeting to be held between the September 3 meeting and the workshop to finalize all arrangements

Grant Funds Update

Joline will forward the invoices for web development to Candace for payment.

Discussion of the grant/spending decisions to be a standing agenda item.

Next Meeting Date

Teleconference – September 3, 2014 from 11:00 am to Noon

Adjournment

The meeting was adjourned at 11:40 am.